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DEPARTMENT OF NATURAL RESOURCES

Division of Water Rights

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State Engineer/Division Director

June 17, 2005

TO THE LOGAN RIVER COMMITTEE:

Bob Fotheringham and I have reviewed the duties of the Logan River Commissioner and have developed the attached list. Also included are those skills and abilities that we believe are important for success in the position.

Please forward this position description to the candidates that you mentioned were interested in the position.

I would be glad to respond to any questions you may have about the position description, however, I will be out of town until June 28 so it may be better to contact Bob Fotheringham, Regional Engineer. He can be reached by phone at (435) 752-8755 or by e-mail at BobFotheringham@utah.gov.

Respectfully,

Lee H. Sim, P.E.

Assistant State Engineer for Distribution

cc: Bob Fotheringham

LOGAN RIVER SUMMARY OF COMMISSIONER RESPONSIBILITIES

The commissioner's duties include

- Visit the diversions as often as necessary during the irrigation season to measure and record the amount of water being diverted
- Operate and maintain the flow recorders
- Develop an understanding of the river system to efficiently and correctly handle day-to-day challenges.
- Regulate the diversions to conform to the water rights
- Maintain records to monitor the exchange of water
- Determine from the flow recorder charts the amount of water delivered to each water user during the irrigation season
- Prepare an annual report to the State Engineer documenting the distribution effort and the amount of water diverted to each water user
- The commissioner is directed in all these activities by the State Engineer's office.
- At such time as the old Stevens recorders are replaced by digital flow recorders, the commissioner will operate and maintain those devices.

To accomplish these duties the commissioner should possess:

- Ability to do routine math
- Ability to perform moderate physical activity in an outside environment
- Computer skills.
- Understanding of water measuring devices and how they are used
- Problem solving skills
- Patience